



## **TRUST MANAGER – PART-TIME**

The Tasman Environmental Trust (TET) works with individuals, groups and organisations to improve biodiversity, protect and restore habitats and ecosystems, and enhance water quality in the Nelson Tasman region.

We are seeking to engage the services of a Trust Manager to work approx. 30 hours per week as an independent contractor. You will assist the Trust to achieve measureable improvements in environmental health and biodiversity in Nelson Tasman including:

- An increase in healthy habitat for native plants and animals
- Achievement of self-sustaining populations of native plants and animals
- Improvement in water quality in local streams, rivers and estuaries
- Protection and restoration of wetlands
- An increase in community participation in efforts to protect and enhance the environment.

### **The role**

It is expected that the role will evolve over time, but the current, critical functions are:

- Supporting the Governance of TET and its structure of Trustees and Committee members
- Fundraising for TET operations and projects
- Increasing the scope and geographic spread of environmental work in the region
- Providing support for the activities of project leaders and contracted suppliers, staff and volunteers

### **We are looking for**

- Enthusiasm for protection and improvement of the Nelson Tasman environment and the achievement of environmental gains through TET activities
- Skills in motivating and supporting team members
- Good communication skills
- Organisational ability

### **To apply**

If you feel that this role suits your interest and skill set, please email your CV and cover letter to Gillian Bishop; Chair, Tasman Environmental Trust ; [mb7@xtra.co.nz](mailto:mb7@xtra.co.nz) by Friday 25 Aug 2017.